

PLANNING SERVICES

Package Two A-/a-(arte SPECIAL EVENTS PLANNING CONSULTING • CWE has a vast amount of Don't see what you need • 1 Hour consultation experience in small private below or aren't sure what 2 staff members to help events, whether it is a vou may need? Make work through all of your birthday, anniversary, baby sure you read the questions showers, children's parties, package details page • CWE is happy to give you or holiday parties we've got below and then reach any advice you might you covered out to our CWE team need to get started 2 staff members to help plan and we can help you find planning your event on all of the details the best option for you or vour own! 10% off all available CWE come up with a custom rentals for your event plan! **\$150**_{p/h} \$500 Package . Package four Live Package 1 PARTIAL PLANNING SERVICES FULL SERVICE PLANNING DAY-OF COORDINATING • Start to finish assistance • 6 hours of meetings in • CWE can jump in even if planning your perfect day. person or via phone you've already started Assistance with selecting beginning 6-8 weeks prior to planning your event, bring what you've done so far and venues, vendors and décor. your event. • Timeline, budget and • A coordinator and assistant we can help fill in the gaps. checklist creation and dedicated to your event at Assistance coordinating management all times. vendors, creating timelines, • A full day of service (up to) and more and expert advice • In charge of all vendor contact and coordination 16 hours on the day of your for any questions you may • Full rehearsal and day-of event. have. coordination. • \$150 per hour for additional 15% off all available CWE Unlimited consultations time needed rentals for your event • 10% off all available CWE • 20% off all available CWE rentals for your event rentals for your event \$1,500 \$3,000 \$5,000 *tax not included



RENTAL PRICING

See our rental pricing below and go to our website for pictures! We are always expanding our inventory, if there is something you don't see please ask!

COLLECTIONS

The Rustic... \$499.00 The Boho... \$549.00 The Vintage... \$549.00 The Classic... \$449.00 The Dove Set... \$299.00

FURNITURE

8 Foot Tables...\$10.00 ea. White Folding Chairs \$3.50 ea. The Dove Sofa... \$185.00 Honeydew Velvet Sofa... \$175.00 Corner Chairs... \$55.00 ea. Dove Chairs... \$60.00 ea. Diamond Side Tables... \$45.00 ea. Coffee Table... \$70.00 Pearl Rug... \$50.00 Jute Rug... \$50.00 Cowhide Rug... \$30.00



TABLESCAPES

White Tablecloths... \$7.00 Glass Hurricanes... \$3.50 ea. Lanterns... \$8.00-\$15.00 ea. Flameless Candles... \$0.75 Tea Lights... \$0.25 5" Glass Square Vase... \$3.00 ea. Bud Vase... \$1.25 ea. Milk Bottle Vase... \$3.00 ea. Live Wood Cut Slab... \$1.50 ea. Vintage Plates... \$1.00 ea. Silver Rimmed Glasses... \$2.00 ea.

MISCELLANEOUS

Vintage Mantle... \$40.00 Birdcage... \$8.00 Decorative Frame-Wood... \$7.00 Decorative Frame-Gold... \$5.00 Wooden Arbor... \$75.00 Gold Arbor... \$50.00

SEASONAL

Black Candelabras... \$10.00 ea. Burnt Orange Velvet Swag... \$65.00 Damask White & Purple Velvet Tablecloths... \$5.00 ea. Ceramic Trucks... \$3.00 ea. Wicker Pumpkins... \$10.00 ea.



FREQUENTLY ASKED QUESTIONS

RENTALS

Deposit:

A 50% deposit is required to book your rentals. We can receive your deposit by card or online invoice **only**. The deposit will go towards your total. Final payment is due 14 days prior to your pickup date.

Delivery Fees:

Delivery fees are dependent on the items rented and the distance needed to travel. We have a tier system, based on travel time from our office in West Grove PA.

- 20 minutes: Complementary
- 21-60 minutes: \$100.00
- 61-120 minutes: \$250.00
- 121 minutes +: Contact for pricing

Loss/ Theft/ Damage:

If excessive cleaning or damage is caused to the rental items your card may be charged 2-3 times the cost of the rental items to pay for replacement or professional cleaning costs.

Rental Cancellations:

You may cancel without penalty up to 30 days prior to your scheduled pick-up date. Cancellations after this time will not receive their deposit back. Cancellations prior to this time will result in your full deposit being returned.

PLANNING SERVICES

Deposit:

A 50% non-refundable deposit is required to book our services after the initial consultation. We can receive your deposit by card or online invoice **only**. The deposit will go towards your total. Final payment is due 14 days prior to your pickup date. Please note: taxes not included.

Process:

For all of our packages we will begin by having our potential client fill out a brief survey with basic information about their event so that the CWE team can do some initial groundwork in preparation for your first meeting. After that we will schedule an initial consultation (up-to-one hour) over the phone, video-call or in person. Following this initial consultation if both parties are agreed to proceed a contract will be signed and deposit made. Then let the party planning begin! Note: Package One requires a credit card authorization prior to meeting and a consultation is non-refundable.

GENERAL

Forms of Payment:

All rental and service deposits will be received via credit card or online invoice. A credit card authorization form will be needed when you sign your rental or service contract. The remaining 50% due two weeks prior can be paid via cash, Venmo or credit card. No checks will be accepted. Please note that it must be paid no later than end of business (5pm) 2 weeks prior or the contract could be revoked and deposit will not be returned.

Date Changes:

In the case of a date change to your event a new contract will need to be issued and signed, if we have availability, in order to be valid and the former contract will have no bearing.