



DOUBLETREE
by Hilton™

MONROVIA-PASADENA AREA

Wedding Packages



DoubleTree by Hilton Monrovia-Pasadena
924 West Huntington Drive, Monrovia, CA 91016
Phone: (626) 357-1900 | Sales Fax: (626) 775-6258
Monrovia.DoubleTree.com

Elegant Wedding Package

\$100.00 per person

Includes

Madera Ballroom

Butler Passed Hors d' oeuvres

One (1) Hour Hosted Bar of Well, Beer, Wine and Soft Drinks

Plated Two-Course Menu or Buffet Option

Glass of Champagne or Apple Cider for Toast

Customized Wedding Cake

Late Night Snack Bar

Satin or Crushed Satin Floor Length Tablecloths with Variety Color

Satin or Crushed Satin Napkins with Variety Color

Chair Covers with Sash or Chiavari Chair with Variety Color

Place Setting Chargers in Gold or Silver

Dance Floor

LCD Projectors

Private Bar Set-up with Bartender

Complimentary Guest Room for your Wedding Night

Complimentary Parking



*Pricing subject to 22% service charge, and current sales tax.
Service charge and sales tax subject to change without notification.*



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Wedding Plated

All entrées are served with a choice of Traditional or Garlic Mashed Potatoes, Rice Pilaf, Parsnip & Turnip Puree or Herbed Roasted Red Potatoes and Chef's selection of Fresh Seasonal Vegetables, Assorted Rolls and Butter, Regular and Decaffeinated Coffee, Hot Herbal Tea and Iced Tea

{Two Options Only Can Be Selected for Entrees. If more than two are selected, than an additional \$8++ per person will apply. All entrées will include the same starch and vegetables. Vegetarian Meals & Kids Meals are available upon request.}

Salads

(Please Select One)

Hearts of Romaine

Mixed Bell Peppers, Cherry Tomatoes, Carrots,
Blu Cheese Crumbles with Ranch

Baby Spinach Salad

Strawberries, Mandarin Oranges,
Sliced Almonds with Balsamic Vinaigrette

Mixed Greens

Fresh Seasonal Greens, Tomatoes,
Cucumber and Carrots
with our Signature
House Dressing Raspberry Vinaigrette

Caesar Salad

Romaine Lettuce with Toasted Croutons,
Grated Parmesan Cheese
in a Classic Caesar Dressing

Entrées

8 oz. Filet Mignon with Merlot Demi Glaze

Rack of Lamb with Mint Demi Glaze

Smoked Gouda and Prosciutto Stuffed Chicken Breast with Lemon Cream

Seared Duck with Chimichurri Cream

Lobster Tail with Vanilla Butter

Broiled Halibut with Champagne, Caper Lemon Sauce

Pettit Filet Mignon with Jumbo Shrimp

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Wedding Buffet

Buffet Package Includes, Chef's Selection of Seasonal Vegetables, Rolls & Butter, Regular and Decaffeinated Coffee, Hot Herbal Tea and Iced Tea

{Buffet Service is 90 minutes }

Salads

(Please Select One)

Hearts of Romaine

Baby Spinach Salad

Mixed Greens

Entrées

(Please Select Two)

Grilled Chicken Breast with Roasted Tomato

Cod Fish with Lemon Caper Sauce

Alaskan Filet Salmon with Saffron Cream

Slow Cooked Prime Rib with Mushrooms and Au Ju

Roasted Pork Loin with Whole Grain Mustard and Champagne Cream

Starch

(Please Select Two)

Herbed Roasted Red Potatoes

Rice Pilaf

Traditional or Garlic Roasted Mashed Potatoes

Parsnip & Turnip Puree

Wild Rice Blend

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Madera Wedding Package

(Price is determined based on entrée tier selected)

Buffet Option available at \$8 per person additional

Includes

Madera Ballroom

Butler Passed Hors d' Oeuvres

Glass of Champagne or Apple Cider for Toast

Customized Wedding Cake

Standard Floor Length Tablecloths (White, Ivory, or Black)

Napkins with Variety of Colors

Chair Covers with Sash or Gold Chiavari Chairs

Dance Floor

LCD Projectors

Private Bar Set-up with Bartender

Complimentary Guest Room for your Wedding Night



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{Two Options Only Can Be Selected for Entrees. If more than two are selected, than an additional \$8++ per person will apply. All entrées will include the same starch and vegetables. Vegetarian Meals & Kids Meals are available upon request.}

Salads

(Please Select One)

Hearts of Romaine

Mixed Bell Peppers, Cherry Tomatoes, Carrots,
Bleu Cheese Crumbles with Ranch

Baby Spinach Salad

Strawberries, Mandarin Oranges,
Sliced Almonds with Balsamic Vinaigrette

Mixed Greens

Fresh Seasonal Greens, Tomatoes,
Cucumber and Carrots
with our Signature
House Dressing Raspberry Vinaigrette

Caesar Salad

Romaine Lettuce with Toasted Croutons,
Grated Parmesan Cheese
in a Classic Caesar Dressing

Entrées

~Tier 1~

\$75.00 per person

8 oz. Ribeye

with Merlot Demi Glaze

Bone in Pork Chop

with Dijon Cream Sauce

Panko Breaded Chicken Breast

with Honey Mustard Sauce

Herb Crusted Chicken Breast

with Roasted Red Pepper Cream Sauce

Seared Cod

with Orange Buerre Blanc

Grilled Swordfish

with Cilantro, Tomato, and Lime Sauce

~Tier 2~

\$80.00 per person

6 oz. Filet Mignon

with Roasted Tomato Demi Glaze

Flat Iron Steak w

with Shiraz Demi Glaze

Airline Chicken Breast

with Champagne Tarragon Sauce

Chicken Breast Stuffed

with Spinach, Caramelized Mushroom, and Onion
Over Roasted Tomato Sauce

Seared Salmon

with Citrus Buerre Blanc

Herb Crusted Snapper

with Bearnaise Sauce

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Poolside Wedding Ceremony

\$1,200.00

Private Poolside Outdoor Space for a Maximum of 2 Hours

Theater Style Set-up with Gold Chiavari Chairs,

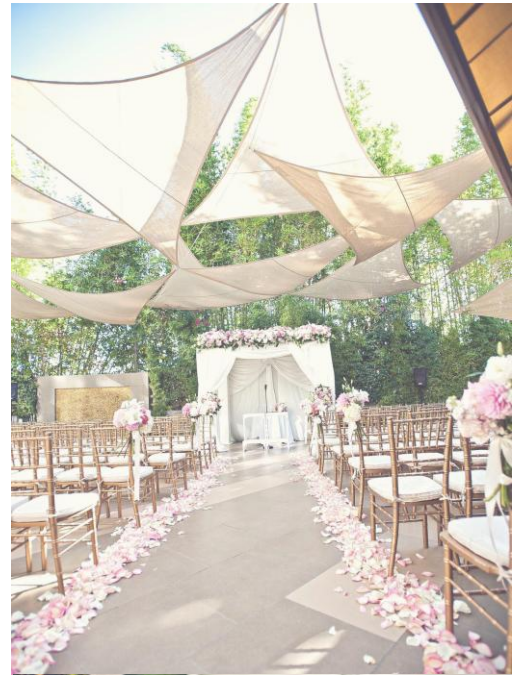
Wooden Arch

Sound System with One Microphone

Ice Water Station

*(Guest responsible for Décor, Music, Minister
and Mandatory Ceremony Wedding Coordinator)*

Wedding Coordinator \$700.00 (Optional)



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Hors d' oeuvres Included in Package

(Please Select Two)

Bruschetta with Fresh diced Tomatoes, Basil, Garlic and Olive Oil on Crostini

Buffalo Chicken Rangoon

Chicken or Beef Satay

Salmon Mousse Served on Wonton Chip

Veggie Spring Rolls with Thai Chili Sauce

Curried Tuna Salad on Lettuce Wedge

Additional Hors d' oeuvres Options

Cold Hors d' oeuvres

Priced per 75 pieces

Seared Ahi Tuna on Wontons Accompanied with Crème Fraiche Wasabi	\$250
Bruschetta with Fresh Diced Tomatoes, Basil, Garlic and Olive Oil on Crostini	\$150
Salmon Mousse on a Cucumber or Wonton Chip	\$200
Seafood Ceviche with Sweet Pepper Relish	\$200
Jumbo Shrimp with Fire Roasted Tomato Cocktail Sauce	\$400

Hot Hors d' oeuvres

Priced per 75 pieces

Chicken or Beef Satay	\$250
Phyllo Purse with Brie and Pear	\$240
Jumbo Spring Roll style Shrimp in a Thai Chili Sauce	\$340
Vegetable Spring Roll with a Soy Thai Chili Sauce	\$200
Buffalo Chicken Rangoon	\$310
Beef Sliders	\$280
Tomato Bisque with Mini Grilled Cheese	\$230

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Late Night Snack Bar

(Please Select One – Included in Elegant Wedding Package)

Street Taco Bar	\$9 per person
Nacho Bar	\$9 per person
Donut & Coffee Bar	\$9 per person
Dessert Bar	\$9 per person
Doubletree Cookie & Milk Station	\$9 per person
Candy Bar	\$11 per person
Beef Sliders & French Fries Bar	\$11 per person
Assorted Pizzas	\$16 per pizza

Enhancements

Kids Meal (2 – 10 years of age)

Chicken Breast Strip with French Fries or Mac & Cheese with French Fries
Choice of Fruit or Cookie
Choice of Milk or Juice

\$30 per person

Vendor Meal

Chef's Choice

\$30 per person

Bridal Ready Room

{Available from 8:00am to 8:00pm}

\$500 for the day

Rustic Package

Add to your event the rustic look with our beautiful décor.

Includes Welcome to Our Forever sign, candles, lanterns, wooden boxes, mason jars, greenery and more.

{Package can be broken down by piece as well.}

\$250

Place Setting Chargers

Variety of Colors such as Gold, Silver and Clear

\$3-\$5 each

Chivari Chairs (Non-Gold)

Available in Black, Fruitwood, Mahogany, Silver and White

\$7 each

Table Overlays

Available in Many Different Fabrics and Colors

\$15-\$40 each

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Cocktail Arrangement

*\$150.00 Bartender and Bar Set-up Fee (One Bartender and Bar Set-up Fee per 150 guests Included in Package)
Arrangements can be made for either No-Host or Hosted Bar(s).*

***Corkage Fee of \$15.00++per wine bottle*

No-Host Bar Arrangements:

Super Premium Brands	\$13.00
Premium Brands	\$12.00
Well Brands	\$9.00
House Wine (per glass)	\$9.00
Imported Beer	\$8.00
Domestic Beer	\$7.00
Soft Drinks/Bottled Water	\$3.50

Hosted Bar Arrangements:

Super Premium Brands	\$12.00
Premium Brands	\$11.00
Well Brands	\$8.00
House Wine (per glass)	\$8.00
Imported Beer	\$7.00
Domestic Beer	\$6.00
Soft Drinks and Bottled Water	\$3.00

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Additional Information and General Policies

Availability:

Daytime events may be scheduled between 11:00am – 4:00pm. Evening events may be scheduled between 6:00pm – 12:00 midnight. Hours are subject to hotel's space availability and may be flexible. In the event that the room is required for more than six hour time frame, there will be an additional room charge of \$400.00 per hour. Access to your function room prior to the schedule event time for the purpose of decorating is subject to availability and may incur an additional charge.

Non-Refundable Deposits:

A \$1,500.00 Non-Refundable Deposit is required to confirm reservations on a definite basis. Final payment is required in the method of a cashier's check, money order, credit card, check or cash which is due Ten (10) business days prior to your event. Any additional charges incurred after this date will be handled with credit card on file.

Menu Tastings

The Hotel will provide a complimentary food tasting to the Bride and Groom after contract signing and deposit. There is a \$25++ charge for each additional person attending the tasting. All menu tastings are scheduled based on the hotels availability. Reservation must be made at least three weeks with the Catering Department. Menu tastings does not include Hors d' oeuvres or desserts.

Wedding Rehearsals

All wedding rehearsal is done the day prior to the wedding and takes approximately one hour. Appointments are based on availability. Rehearsals are subject to change due to conflicting events. Ceremony coordinator is mandatory.

Guarantees:

Your Catering Manager will determine your group's minimum revenue guarantee at the time of the event booking. This will be considered your minimum financial guarantee, not subject to reduction, for which you will be charged, should less attend. Your guaranteed attendance to be provided ten (10) business days in advance. Your *FINAL* attendance must be confirmed three (3) business days in advance. With the exceptions of buffets, The Hotel will be prepared to serve 3% over your guarantee, to a maximum of ten (10) extra guests.

Decorations:

Upgraded linens can be arranged through the Hotel starting from \$15.00 and up per table, client is welcomed to bring in own linens, but must be delivered to Hotel two days before the event. Chair Covers can only be provided by Hotel. All decorations incorporating candles must meet with the approval of the Catering Department. Use of fog machines or open flames is not permitted. The use of confetti, birdseed, rice, etc is not permitted on hotel property. Any questionable decorations must be approved by the Catering Department.

Service Charge & State Sales Tax:

All food, beverage and additional labor and audio-visual prices are subject to a 22% service charge and 10.25% state sales tax. The 22% service charge is subject to state sales tax (California State Board of Equalization Regulation No. 1603).

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