

YOU HAVE FOUND THAT SPECIAL SOMEONE THAT SPARKS YOUR SOUL

You have decided to spend your life together and share that moment with all of the people who love you both!

Bee Balanced Events was established from a passionate worker bee who adores celebrations of all kinds and believes that life's big moments shouldn't cause feelings of stress, but be blissfully enjoyed. We believe that every wedding, like every couple, is unique and special in its own way. Bee Balanced Events provides customizable Wedding Planning services based around your needs, vision, and budget. Planning a wedding, big or small, takes precious time from what is really important—the joy of the celebration. Let me take the pesky logistics off your plate, so you can Bee in the moment completely.

Bee Gerene

FULL PLANNING/COORDINATION 6-8 MONTHS PRIOR TO WEDDING DATE

From beginning to end, we're here to make you swoon over every detail and moment. This package is great for the bride and groom that want someone to bring a gorgeous vision to life while manage the logistics, vendor selection, styling and day of execution. Enjoy your engagement without the stress of planning a wedding! Includes unlimited communications and 10-12 client/planner meetings.

INVESTMENT STARTING AT \$3,900

Bee Blissful

PARTIAL PLANNING/COORDINATION

3-4 MONTHS PRIOR TO WEDDING DATE

Already have a vision for your special day or maybe you've started the planning process and are feeling overwhelmed by the logistics of it all? Let us take that off your plate and provide you with logistics management and completion, vendor recommendations, styling and day of execution. Relax knowing that we've got you covered! Includes unlimited communications and 4-5 client/planner meetings.

INVESTMENT STARTING AT \$2,800

Bee Unique

CUSTOM BUILT PLANNING/ COORDINATION PACKAGE

RECOMMEND 2-3 MONTHS PRIOR. **BUT WE'RE FLEXIBLE!**

Let us build a customized package based on your specific needs and budget. From vendor recommendations and selection to décor styling, we would love nothing more than to build the perfect packaged based on your budget and unique needs.

LET'S SCHEDULE A COMPLIMENTARY CONSULTATION TODAY

Bee Peaceful

4-6 WEEKS PRIOR TO WEDDING DATE

You've booked the florist, tasted all the cakes, nailed down the major vendors and checked the big stuff off of your list but want to be totally at ease the month before your special day. This package is just for you, let us step in to collaborate with you and your vendors on the final details so you can Bee peaceful and relaxed during the next few weeks! Includes 2 client/ planner meetings and unlimited communication for you and your vendors.

INVESTMENT STARTING AT \$1,500

Mind Body Bee Ralanged

ADD-ON SERVICES

Interested in even more balance in your life? Ask about our yoga/ meditation add-ons, available at all events or AS THE EVENT!

TRANQUIL DAY MEDITATION

Providing you the tools to clear your mind and guiding you towards feelings of warmth, gratitude and joy! Begin the most important day of your life with a guided meditation focusing on relaxing your mind.

INDIVIDUAL 15 MINUTE SESSION - \$50 INDIVIDUAL 30 MINUTE SESSION - \$75

SERENITY YOGA SESSION

Start your wedding week with a peaceful mind, relaxed body and joyful spirit by booking a Serenity Yoga Session. This practice will focus on mind, body and soul to give you tranquility and grace to carry you throughout your wedding day! Beginner friendly and equipment is included!

INDIVIDUAL 60 MINUTE SESSION - \$100 GROUP 60 MINUTE SESSION PRICING BASED ON GROUP SIZE

BEEFORE THE RING YOGA PARTY

Looking for a fun and unique experience for a bachelorette in your life? Try out the BEEfore the Ring Yoga Party! This party includes a 60-minute yoga session, 15-minute guided meditation, hand tailored refreshments and all equipment is included! Location determined upon booking.

STARTING AT \$750

* Pricing adjustments made based on group size and refreshment requests







wedding services	BEE SERENE	BEE BLISSFUL	BEE PEACEFUL	BEE UNIQUE
PLANNING	FULL	PARTIAL		CUSTOM BUILT
COORDINATION	FULL	PARTIAL	MONTH-OF	PACKAGE
RECOMMENDED CONTRACT TIMING PRIOR TO WEDDING DAY	6-8 MONTHS	3-4 MONTHS	4-6 WEEKS	
# OF CLIENT/PLANNER TWO-HOUR MEETINGS	10-12	4-5		
TIME AT REHEARSAL WEEK OF WEDDING	1 HOUR	1 HOUR	1 HOUR	
UNLIMITED COMMUNICATIONS PRIOR TO WEDDING	X	X		
VENDOR RECOMMONDATIONS/GUIDANCE	X	X		
ARRIVE WHEN THE VENUE OPENS/LEAVE AFTER TEAR DOWN IS COMPLETE	X	X		
IMPLEMENTATION OF ALL WEDDING DAY DETAILS	X	X		
PRIMARY CONTACT FOR ALL VENDORS AND VENUE	X	X		
COLLECTION OF ALL CONTRACTS FOR VENDORS AND VENUE	X	X		
ENSURE ALL PAYMENTS ARE MADE IN FULL	X	X		
COORDINATION OF ALL WEDDING DAY EVENTS INCLUDING CEREMONY, COCKTAIL HOUR, RECEPTION, ETC.	X	X		
SUPERVISION OF SETUP FOR CERMONY, RECEPTION AND SEND OFF	X	X		
CREATION OF DETAILED TIMELINE AND WEDDING DAY ITINERARY	X	X		
CREATION OF VENDOR LIST	X	X		
COORDINATION WITH DJ FOR DANCES, CAKE CUTTING, TOASTS, SEND OFF, ETC.	X	X		
CREATION OF RECEPTION AND CEREMONY LAYOUT TO BE DISTRIBUTED TO ALL VENDORS AND RELEVANT PARTIES	X	X		
GUIDE YOUR GUESTS AND FAMILY BASED ON YOUR EXPECTATIONS, WHERE TO GO AND WHEN TO BE THERE	X	X		
SUPERVISION OF TEAR DOWN FOR CEREMONY, RECEPTION AND SEND OFF	χ	X		
UNLIMITED ADVICE FROM BEGINNING TO END	X	X		
CEREMONY & RECEPTION STYLING IS INCLUDED BASED ON YOUR RECOMMENDATIONS AND PREFERENCES	X	X		
ASSISTANCE OBTAINING HOTEL BLOCKS/ROOMS	χ	X		
MONTHLY CATCH UP: TEXT OR EMAIL OF UPCOMING TIMELINE ITEMS + PROGRESS UPDATE KEEPING YOU IN THE LOOP	X			
ASSISTANCE BOOKING FOOD, CAKE, FLORAL ETC. CONSULTATIONS	χ			
SEATING CHART ADVISMENT	χ			
INVITATION/SAVE THE DATE EDIQUETTE	X			
PLACEMENT OF ANY LOGISTICAL ORDERS SUCH AS LINENS, RENTALS, DÉCOR, SPECIAL PIECES AND MORE	X			
BUDGET ORGANIZATION	X			
# OF COORDINATORS	2	1		
INVESTMENT STARTING PRICE	\$3,900	\$2,800	\$1,500	PRICING VARIES

Professional Wedding Planning & Coordination Gervices

Bee Balanced Events, Sarah Davis, Owner/Event Coordinator

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Sarah is married to her best friend, momma to a spitfire two year old, lover of yoga and her two fur babies. Sarah has extensive corporate and business-to-business event management experience where she worked at PennWell Corporation/Clarion Events for more than 5 years.

Sarah has significant experience sourcing vendors, finding creative solutions, efficient results, as well as negotiations. Her expertise resides in providing the ultimate customer experiences. Let her showcase her talents at your event!

