



SETTINGS BY US, INSPIRED BY YOU.



CLEVELAND MARRIOTT EAST®

26300 HARVARD ROAD WARRENSVILLE HEIGHTS, OH 44122

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MARRIOTT.COM/CLEEM



## EXPERIENCE THE EXCELLENCE

### CONGRATULATIONS ON YOUR ENGAGEMENT

Our Beachwood area, Hotel is ideally located right off of 271 and 480 making it a great and convenient location for your guests from near and far to celebrate your special day. You and your guests will appreciate our close proximity to downtown nightlife, the Rock and Roll Hall of Fame and Beachwood area shopping. Our guest rooms are designed with complete comfort in mind, offering ample workspace, and our ultra-comfortable bedding.

At the center of our hotel is the Marriott Great room; flexible seating and spaces with a contemporary style and design, a coffee bar proudly serving Starbucks® coffee, and a chef-crafted menu of small plates and pours. It is the place where everyone gathers to meet, eat and relax.

Weddings are unforgettable at our Marriott, with our picturesque Atrium reception area, 14,800 sq. ft. of flexible event space, custom catering and Certified Wedding Planners.

### OUR GIFT TO YOU

- Floor Length Linens
- House Centerpieces and Votive Candles
- Parquet Wood Dance Floor
- Complimentary Menu tasting for up to Six Guests
- Complimentary Cake Cutting and Serving
- Complimentary Bartender (1 per 100 Guests)
- Complimentary One Bedroom Suite for Wedding Couple on the Night of the Wedding
- Upgraded Accommodations for Parents (Based on Availability)
- Special Room Rates for Overnight Guests
- Customized Weblink for Guest Room Booking
- Dedicated Marriott Certified Wedding Planner

### MARRIOTT REWARD POINTS OR AIRLINE MILES

Your rewarding experience begins with your preference for points or airline miles: earn 2 points for every dollar spent on events, up to 50,000 or 1 airline mile for every dollar spent on events, up to 15,000.

Sample ways to use all the points you could earn having your wedding at the Cleveland Marriott East:

- Two nights at the Waikiki Beach Marriott Resort and Spa 46,000 points
- Two nights at the Grand Cayman Marriott Beach Resort 46,000 points
- An airline ticket on the inter-Hawaiian Island route system 25,000 points
- Three-day Hertz Car Rental 30,000 points

These are sample rewards point options. Rewards and point values may differ, depending on the dates you choose.

Points are rewarded 10 days after the event date. For more information, go to [www.marriottrewards.com](http://www.marriottrewards.com).

### CERTIFIED MARRIOTT WEDDING PLANNERS

At the Cleveland Marriott East, we pride ourselves on training and experience. Each of our Event Managers are Marriott Certified Wedding Planners who have managed an extensive collection of unique and memorable events. Your wedding package includes consultation with one of these expert Event Managers to discuss menu and décor options, as well as recommendations for creating a unique event.





# MARQUISE PACKAGE

*\$110 Per Person*  
*Inclusive of Tax and Service Charge*

## COCKTAIL RECEPTION

### DISPLAYED APPETIZERS

Imported and Domestic Cheese Display  
served with Breads and Crackers

Assorted Garden-Fresh Vegetable Display with Fresh Herb Dip

### BUTLER PASSED APPETIZERS (Choice of One)

- Bacon Wrapped Water Chestnuts
- Tomato Basil Bruschetta
- Mini Fig and Goat Cheese Flatbread
- Vegetarian Spring Roll
- Spinach and Cheese Stuffed Mushroom
- Smoked Chicken Quesadilla Roll

## WEDDING RECEPTION

### THREE COURSE SERVED DINNER

#### FIRST COURSE

Salad with Freshly Baked Rolls and Butter

#### SECOND COURSE

- Choice of Two Entrees – Chicken and Salmon
- Vegetarian Entrée Selection
- Served with Gourmet Starch and Fresh Seasonal Vegetable

#### THIRD COURSE

Customized Wedding Cake from Wild Flour Bakery

Water, Starbucks Regular/Decaf Coffee and Selection of  
Teavana Hot Teas Service



## BEVERAGE SERVICE

### FIVE HOURS OF OPEN BAR SERVICE

#### LIQUOR

- Smirnoff Red
- Cruzan Aged Light
- Captain Morgan
- Beefeater
- Dewar's White Label
- Jim Beam White Label
- Canadian Club
- Jose Cuervo Tradicional Silver
- Hennessy VS

#### CHAMPAGNE TOAST

#### WINE

- Chardonnay
- Rose
- Merlot
- Cabernet Sauvignon

#### BEER

- Budweiser
- Miller Lite
- Heineken
- Samuel Adams
- Great Lakes
- Dortmunder

## DÉCOR INCLUSIONS

### LINEN

- Choice of Floor Length Ivory, Black or White Linen for Dinner Tables
- Choice of Colored Napkin
- Choice of Ivory, Black or White Linen for Cake, Gift, DJ, Head Table

### CHAIR TREATMENT

- Choice of Linen, Satin, Crushed Satin or Spandex Chair Cover
- Choice of Colored Sash

## EMERALD PACKAGE

**\$130 Per Person**

*Inclusive of Tax and Service Charge*

### COCKTAIL RECEPTION

#### DISPLAYED APPETIZERS

Imported and Domestic Cheese Display  
served with Breads and Crackers

Assorted Garden-Fresh Vegetable Display with Fresh Herb Dip

#### BUTLER PASSED APPETIZERS

(Choice of Two)

Bacon Wrapped Water Chestnuts  
Tomato Basil Bruschetta  
Mini Fig and Goat Cheese Flatbread  
Vegetarian Spring Roll  
Spinach and Cheese Stuffed Mushroom  
Smoked Chicken Quesadilla Roll

### WEDDING RECEPTION

#### THREE COURSE SERVED DINNER

##### FIRST COURSE

Salad with Freshly Baked Rolls and Butter

##### SECOND COURSE

Choice of Two Entrees – Beef, Chicken or Salmon  
Vegetarian Entrée Selection  
Served with Gourmet Starch and Fresh Seasonal Vegetable

##### THIRD COURSE

Customized Wedding Cake from Wild Flour Bakery

Water, Starbucks Regular/Decaf Coffee and Selection of  
Tevana Hot Teas Service



### BEVERAGE SERVICE

#### FIVE HOURS OF OPEN BAR SERVICE

##### LIQUOR

Smirnoff Red  
Cruzan Aged Light  
Captain Morgan  
Beefeater  
Dewar's White Label  
Jim Beam White Label  
Canadian Club  
Jose Cuervo Tradicional Silver  
Hennessy VS

##### WINE

Chardonnay  
Rose  
Merlot  
Cabernet Sauvignon

##### BEER

Budweiser  
Miller Lite  
Heineken  
Samuel Adams  
Great Lakes Dortmunder

#### CHAMPAGNE TOAST

### DÉCOR INCLUSIONS

#### LINEN

Choice of Classic Floor Length Colored Linen for Dinner Tables  
Choice of Colored Napkin  
Choice of Classic Colored Linen for Cake, DJ, Gift, Head Table

#### CHAIR TREATMENT

Choice of Linen, Satin, Crushed Satin or Spandex Chair Cover  
Choice of Colored Sash

# PRINCESS PACKAGE

**\$140 Per Person**

*Inclusive of Tax and Service Charge*

## COCKTAIL RECEPTION

### DISPLAYS

Artisanal Cheese Display served with Sliced Baguettes

Assorted Garden Fresh Vegetable Display with Fresh Herb Dip and Hummus

### BUTLER PASSED APPETIZERS

(Choice of Three)

Raspberry and Brie in Filo  
Antipasto Skewer  
Truffle Mushroom Bruschetta  
Curried Chicken Salad and Coconut on Raisin Toast  
Vegetable Spring Roll  
Thai Chicken and Cashew Spring Rolls  
Miniature Beef Wellington  
Coconut Shrimp  
Shrimp Cocktail Shooters  
Miniature Crab Cake  
Bacon Wrapped Scallop

## WEDDING RECEPTION

### THREE COURSE SERVED DINNER

#### FIRST COURSE

Salad with Freshly Baked Rolls and Butter

#### SECOND COURSE

Choice of Two Entrees – Beef, Chicken or Salmon  
OR  
Duet Plate – Beef, Chicken or Salmon Combination

Vegetarian Entrée Selection  
Served with Gourmet Starch and Fresh Seasonal Vegetable

#### THIRD COURSE

Customized Wedding Cake from Wild Flour Bakery

Water, Starbucks Regular/Decaf Coffee and Selection of Teavana Hot Teas Service



## BEVERAGE SERVICE

### FIVE HOURS PREMIUM OPEN BAR SERVICE

#### LIQUOR

Absolute Vodka  
Bacardi Superior  
Captain Morgan  
Tanqueray  
Dewar's White Label  
Maker's Mark  
Jack Daniel's  
Canadian Club  
Don Julio Blanco  
Courvoisier VS

#### WINE

Chardonnay  
Rose  
Merlot  
Cabernet Sauvignon

#### BEER

Budweiser  
Miller Lite  
Heineken  
Samuel Adams  
Great Lakes Dortmunder

### CHAMPAGNE TOAST

## DÉCOR INCLUSIONS

### LINEN

Choice of Classic, Satin, Velvet or Majestic Floor Length Colored Linen for Dinner Tables  
Choice of Colored Napkin  
Choice of Classic or Satin Colored Linen for Cake, DJ, Gift Head Table

### CHAIR TREATMENT

Choice of Silver or Gold Chiavari Chair with White, Ivory or Black Chair Pad Cover

### OR

Choice of Linen, Satin, Crushed Satin or Spandex Chair Cover  
Choice of Colored Sash

# GENERAL INFORMATION / FAQs

## GUEST ROOMS

- Special room rates are available for your overnight guests, please speak with your Marriott Certified Wedding Planner for specific pricing.
- Rates are available up to (3) weeks prior to your wedding
- A customized weblink will be provided by your Marriott Certified Wedding Planner to share with guests for booking the discounted rate directly
- A selection of (10) king and double queen rooms will be placed aside for your guests. Additional rooms can be added if the block fills and is based on availability
- (1) Night Complimentary in a One Bedroom Suite for the Wedding Couple will be booked directly by your Marriott Certified Wedding Planner
  - *If you wish to get ready in this room it is HIGHLY recommend your book the Suite the night before to ensure availability early on the day of the wedding. Prevailing group rate will apply for this additional night.*
- Welcome Bags or Letters can be handed out at check-in complimentary
  - *Generic rather than name specific bags are recommended*
- The hotel does not offer shuttle services
- Marriott Bonvoy Points will be awarded to the Wedding Couple when a minimum of (10) rooms are booked
  - *Points are awarded (10) days after event*

## VENUE

- Ceremony space can be added to any wedding package for \$700.00 Inclusive. This fee includes use of space, rehearsal time, setup, moving of chairs and available in-house staging.
- (1) Hour of time will be allotted for Ceremonies, (1) Hour of time for Cocktail Receptions and (5) Hours of time for Wedding Receptions
- (2) Hours of setup time will be provided for vendors. Earlier setup time can be confirmed (2) weeks prior to event
- Wedding Couples are welcome but not required to provide their own security for the event. There is a Manager on Duty and overnight security available should the need arise

## FOOD AND BEVERAGE

- There is a \$15,000 Inclusive Food and Beverage Minimum for Saturday Weddings and \$10,000 Inclusive Food and Beverage Minimum for Friday and Sunday Weddings based on full use of the Grand Ballroom
- Kids meals can be provided for \$35.00 Inclusive and will include the salad choice, cake service and chicken fingers with fries for entrée. Kids not requiring a meal are free
- Vendors can be included in your guest count if you would like them to enjoy the same entrée and bar service as your guests. A Chef's choice vendor meal can be provided for \$50.00 Inclusive
- Outside food and beverage is not allowed. Please speak with your Marriott Certified Wedding Planner if you have a specific request
- Menu tastings are scheduled two to three months in advance of the wedding date
- Cake Tastings will be booked directly by Wedding Couple with Wild Flour Bakery
- Your final guarantee of attendance is due (72) business hours prior to the event.
  - *Beyond that point, it is possible to increase the guest count number but not reduce. If guest count exceeds the guarantee on the night of the event, appropriate charges will be incurred.*

## VENDORS/DECOR

- Décor is not included in our wedding packages. Please see vendor list for our recommendations
- No open flames, sparklers, confetti or glitter are permitted
- For special request approval please reach out to your Marriott Certified Wedding Planner
- Our recommended vendor list is based on our personal experiences with these vendors. We only recommend trusted and proven vendors for your wedding. Wedding Couples are welcome to use any vendor of their choosing
- Standard outlets and power will be provided for DJ and/or Bands. For special power requirements there will be additional fees



# GENERAL INFORMATION / FAQs CONTINUED

## DEPOSITS

- A \$1,000 non-refundable deposit is due at the time of contracting
- A non-refundable deposit of 25% of the Food and Beverage minimum is due 180 days prior to the wedding
- A non-refundable deposit of 50% of the Food and Beverage minimum is due 60 days prior to the wedding
- Final Balance is due (72) business hours prior to the event
- All deposits will be applied toward the final balance
- Deposits can be made by Credit Card, Money Order, Cash or Personal Check
  - Final Balance ***must be paid*** by Credit Card, Money Order or Cash. Personal checks are not accepted for this payment.
  - A valid Credit Card is required to be on file for backup purposes

## OTHER

- Ample Complimentary Self Parking is available for your guests
- The venue is fully handicap accessible
- Coat Racks are available for use during the event
  - *There is a \$100.00 Inclusive fee to provide a coat room attendant for coat check*
- Things to consider for budgeting purposes that are not included in our wedding packages
  - *Décor (Backdrop, Florals, Etc.)*
  - *Entertainment (DJ, Live Band)*
  - *Uplighting*
  - *Officiant*
  - *Photographer*

# PREFERRED VENDORS

## PHOTOGRAPHERS

**New Image Photography**  
newimagephotography.com  
216.464.8959

**Making the Moment**  
makingthemoment.com  
440.835.5000

**Marina Edleman Photography and Design**  
marianaedleman.com  
216.798.7921

**BCR Studios by Brad**  
bcrstudiosbybrad.com  
216.410.7518

## LIMO SERVICE

**A1 Mr. Limo**  
a1mrlimo.com  
440.943.5466

**Company Car and Limousine**  
companycarlimo.com  
216.861.7433

## FLOWERS

**Lowes Greenhouse**  
lowesgreenhouse.com  
440.543.5123

**Plantscaping Blooms**  
plantscaping.com  
216.367.1200

**Forest Woods**  
forestwoods.net  
216.598.4208

## DECORATORS

**Party Decor**  
party-decor.com  
440.877.0097

**Touch of Elegance Wedding and Event Design**  
touchofeleganceweddings.com  
440.454.4989

## DJS & MUSICIANS

**Cleveland Music Group**  
clevelandmusicgroup.com  
216.986.1808

**Rock the House Entertainment**  
rthgroup.com  
440.232.7625

**Selective Sound Entertainment**  
selectivesound.com  
440.516.0020

**Soundproof Entertainment**  
soundproofentertainment.com  
440.864.8864

**Frisky Entertainment DJ**  
friskyentertainmentdj.com  
330.990.2099

## PHOTO BOOTH

**Pure Image Photo Booth**  
pureimagephotobooth.com  
216.446.5178

## MISCELLANEOUS

**Dough Street**  
doughstreetusa.com  
440.787.5303

**Dripp'd & Drizzl'd**  
hello@drippdanddrizzld.com  
216.469.3983

**Margarita Express**  
margaritaexpressohio.com  
330.929.7234

## BAKERIES

**Wild Flour Bakery**  
wildflourbakery.com  
440.331.2950