



WEDDINGS & EVENTS

# Wedding **PLANNING PRICING**



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## Wedding Packages

### Day-Of Coordination

\$1750 - \$2500

- Unlimited phone and e-mail contact
- Custom timeline for your wedding day
- Wedding rehearsal coordination
- Confirm all vendors (delivery times, items being delivered, etc) the week prior to the wedding
- Coordinate all dynamic facets of your day into a seamless and polished event: vendor management, attend to guests needs & inquiries, facilitate solutions to unexpected challenging situations that may arise, etc.
- Setup and organize items such as place cards, programs, guest book, license, rings etc...
- Assist client as required throughout the wedding day
- Oversee all wedding day deliveries
- Ensure the design of the venue appears as anticipated
- Direct the wedding party so they are in the proper place at the proper time
- Provide wedding emergency kit
- Deliver payment to vendors requiring payment the day of the wedding
- Line up bridal party
- Ensure bridal party is looking perfect before walking down the aisle.
- Transport all personal items from ceremony to reception
- Assist in room flip
- Coordinate events and announcements throughout the reception. Giving heads up to parties involved to ensure organization
- Organize of the bridal party and guests for the Grand Entrance and Exit
- Collect gifts, toasting flutes, cake cutter, guest book or sign in, unity candle & pictures and ensure they reach the proper vehicle or on-site hotel room
- Handle all last minute needs. Problem solve



## Partial Planning

\$3750+

### Pre-Wedding:

- Unlimited phone and email contact
- Cost savings tips
- Establish a budget & customized “to do list” to help keep the couple on track throughout the planning process
- Review contract with selected venue
- Research remaining vendors needed and attend vendor meetings if desired by couple
- Create a customized design board for inspiration
- Create comprehensive timelines of the ceremony and reception
- Attend final walk-thru meeting with the reception venue
- Wedding rehearsal coordination
- Confirm all vendors (delivery times, items being delivered, etc) the week prior to the wedding

### Wedding Day:

*\*As described in Day Coordination package*



## Full Planning

\$6500+

### Pre-Wedding:

- Unlimited phone and email contact throughout the planning process
- Custom “to do” checklist to keep planning on track
- Assist with venue selection based on the desires and needs of client
- All vendor referrals and correspondence with vendors as requested by client
- Assist with menu options, beverage selection + floor plan
- Attend meetings with vendors
- Attend venue walk through(s) for design + logistical planning
- Budget management
- Contract reviews
- Assistance with design per couple’s vision including small details such as invites, place cards, and guestbook
- Create comprehensive timelines of the ceremony and reception
- Cost savings tips
- Wedding rehearsal coordination
- Confirm all vendors (delivery times, items being delivered, etc) the week prior to the wedding

### Wedding Day:

*\*As described in Day Coordination package*



YOU

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