



2501 Sixth Avenue, South  
Birmingham, AL 35233  
205-536-7233  
www.eventsathaven.com

**THE HAVEN BUILDING**  
Pricing Structure

**WEDDINGS**

*Saturdays = \$4000 -extra hours = \$1000 per hour*

*Friday, Sunday or week-day = \$3500*

**VENUE RENTAL  
TO INCLUDE:**

*Twelve (12) hours on site (set-up, wedding and/or reception, and break-down). Lounge, plus event space.*

*100 Folding chairs*

*12 60" round tables (ten for seating, 2 for cakes),*

*4 six-foot rectangular tables for catering,*

*5 30" hi-boys*

*One tabletop for sign in, and a secure space for gifts.*

*Catering kitchen.*

*Room setup as desired by client. If a room flip is involved between ceremony and reception, extra charge = \$350.*

**Management**

*One Haven employee to be onsite at the designated start time to receive any deliveries, manage setup, breakdown, and to secure the building at the end of designated time.*

**Security**

*At least one security officer per 100 guests, to be onsite during the event at client's expense, contracted by Haven*

**Valet Service**

*Valet services are available, contracted by Haven, at client's expense. Street parking and nearby lot parking will be at guest's own risk.*

**CORPORATE OR**

**OTHER SOCIAL EVENTS**

*Saturdays = \$4000 (extra hours = \$1000 per hour)*

*Friday, Sunday or week-day = \$3500*

**VENUE RENTAL**

*Twelve (12) hours on site (set-up, event, and break-down)*

**TO INCLUDE:**

*12 60" round tables (ten for seating). 100 Folding chairs*

*Four (4) six-foot rectangular tables for catering*

*One tabletop for sign in or registration*

*Five 30" hi-boys*

*Catering kitchen*

*Room setup as desired by client*

**Management**

*One Haven employee to be onsite at the designated start time to receive any deliveries, manage setup, breakdown.*

**Security**

*At least one security officer per 100 guests, to be onsite during the event at client's expense, contracted by Haven.*

**Valet Service**

*Valet services are available, contracted by Haven, at client's expense. Street parking and nearby lot parking will be at guest's own risk.*

**DAYTIME EVENTS**

**(8:00 A.M.-5:00 P.M.)**

*Saturdays & Sundays = \$600 per hour (4 hour minimum)*

*Monday-Friday = \$400 per hour (4 hour minimum)*

**All the above elements are included for daytime events, except security. If alcoholic beverages are being served, security is required at client's expense.**

**ADDITIONAL FEES WILL APPLY TO EVENTS WITH ATTENDANCE OF MORE THAN 400 GUESTS. TOTAL FEE WILL BE DETERMINED BY MANAGEMENT.**

**THE SMALL FRONT LOUNGE IS AVAILABLE FOR EVENTS WITH LESS THAN 125 GUESTS FOR 4-8 HOURS FOR \$1200-\$1800.**

*All rentals must be obtained through Haven, and only approved vendors may have access to the facility. If a client's vendors are not approved by Haven management, they must meet with management, supply copies of their business license and Certificate of Insurance.*

*A nonrefundable retainer, equal to 25% of the rental, is required with signing of contract. Remainder of fee must be paid 30 days before event.*

*A security deposit equal to 20% of the rental is required at least 30 days prior to event, which will be returned if event space meets final inspection of management after the event.*