



2501 Sixth Avenue, South
Birmingham, AL 35233
205-536-7233
www.eventsathaven.com

THE HAVEN BUILDING
Pricing Structure

WEDDINGS

Saturdays = \$4000 -extra hours = \$1000 per hour

Friday, Sunday or week-day = \$3500

**VENUE RENTAL
TO INCLUDE:**

Twelve (12) hours on site (set-up, wedding and/or reception, and break-down). Lounge, plus event space.

100 Folding chairs

12 60" round tables (ten for seating, 2 for cakes),

4 six-foot rectangular tables for catering,

5 30" hi-boys

One tabletop for sign in, and a secure space for gifts.

Catering kitchen.

Room setup as desired by client. If a room flip is involved between ceremony and reception, extra charge = \$350.

Management

One Haven employee to be onsite at the designated start time to receive any deliveries, manage setup, breakdown, and to secure the building at the end of designated time.

Security

At least one security officer per 100 guests, to be onsite during the event at client's expense, contracted by Haven

Valet Service

Valet services are available, contracted by Haven, at client's expense. Street parking and nearby lot parking will be at guest's own risk.

CORPORATE OR

OTHER SOCIAL EVENTS

Saturdays = \$4000 (extra hours = \$1000 per hour)

Friday, Sunday or week-day = \$3500

VENUE RENTAL

Twelve (12) hours on site (set-up, event, and break-down)

TO INCLUDE:

12 60" round tables (ten for seating). 100 Folding chairs

Four (4) six-foot rectangular tables for catering

One tabletop for sign in or registration

Five 30" hi-boys

Catering kitchen

Room setup as desired by client

Management

One Haven employee to be onsite at the designated start time to receive any deliveries, manage setup, breakdown.

Security

At least one security officer per 100 guests, to be onsite during the event at client's expense, contracted by Haven.

Valet Service

Valet services are available, contracted by Haven, at client's expense. Street parking and nearby lot parking will be at guest's own risk.

DAYTIME EVENTS

(8:00 A.M.-5:00 P.M.)

Saturdays & Sundays = \$600 per hour (4 hour minimum)

Monday-Friday = \$400 per hour (4 hour minimum)

All the above elements are included for daytime events, except security. If alcoholic beverages are being served, security is required at client's expense.

ADDITIONAL FEES WILL APPLY TO EVENTS WITH ATTENDANCE OF MORE THAN 400 GUESTS. TOTAL FEE WILL BE DETERMINED BY MANAGEMENT.

THE SMALL FRONT LOUNGE IS AVAILABLE FOR EVENTS WITH LESS THAN 125 GUESTS FOR 4-8 HOURS FOR \$1200-\$1800.

All rentals must be obtained through Haven, and only approved vendors may have access to the facility. If a client's vendors are not approved by Haven management, they must meet with management, supply copies of their business license and Certificate of Insurance.

A nonrefundable retainer, equal to 25% of the rental, is required with signing of contract. Remainder of fee must be paid 30 days before event.

A security deposit equal to 20% of the rental is required at least 30 days prior to event, which will be returned if event space meets final inspection of management after the event.