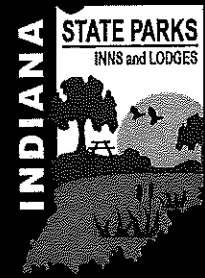


# WELCOME

CLIFTY INN

AT CLIFTY FALLS STATE PARK



Memories made naturally.

Located in Clifty Falls State Park amongst the scenes of rugged geologic splendor, the Clifty Inn has always been proud to provide our guests with the best service and value in a perfect setting to conduct their events.

Our staff is dedicated to ensuring that each and every repast or refreshment planned for your group makes a memorable contribution to the success of your event.

The Inn offers over 7,000 square feet of meeting space, accommodating anywhere from 10 to 300 guests. There are also 71 lodging rooms to accommodate your guests.

The following pages provide a variety of delightful menu suggestions for all occasions, whether it be a business meeting, family reunion or banquet. If you wish to personalize an event with a custom menu or theme, our staff will be happy to work with you to explore and develop creative planning options.

Best of all, once plans are made, you are free to relax and enjoy yourself, confident in the knowledge that even the finest detail will be implemented to surpass your highest expectations.

We are confident that by selecting the Clifty Inn your group will experience their most enjoyable event ever!

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# BOXED LUNCHESES

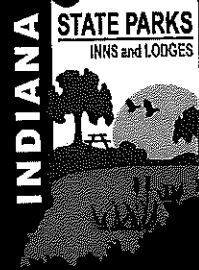
## MENU HIGHLIGHTS

Table Service: Paper / Plastic Ware

Meats 1  
Breads 1  
Cheese 1

Starting Price: \$12.99 Per Adult, \$6.99 Per Child

Minimum Count: 10 People



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## PROTEIN OPTIONS

Roast Beef

Honey Ham

Smoked Turkey

Chicken Salad

## BREAD OPTIONS

Croissant

White

Wheat

## KIDS BOXED LUNCH

Choice of One:

Peanut Butter & Jelly

Ham & Cheese

Turkey & Cheese

## CHEESE OPTIONS

American

Swiss

## ALSO INCLUDED

Lettuce, Tomato & Pickle

Whole Fresh Fruit or

Pasta Salad

Chips

Cookie

Bottled Water

Condiments

### Additional Details

If the minimum number of persons is not met, a surcharge [(Minimum - Guaranteed) x \$5.00] will be added.

Luncheons are available 10:30am—2pm

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

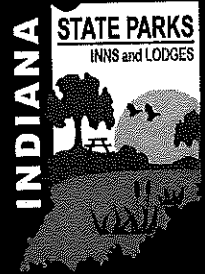
\*Gluten Free and/or vegetarian option available upon request, Additional \$1.00 per person

# MEETING BREAKS

## MENU HIGHLIGHTS

Table Service: China, Flatware, Glassware

Minimum Count: 10 people



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## A LA CARTE OPTIONS

### Priced Per Person

Assorted Candies	\$2.99 per person
Assorted Yogurts	\$1.99 per person
Assorted Granola Bars	\$1.99 per person
Seasonal Whole Fruit	\$3.99 per person
Potato Chips & Dip	\$2.99 per person
Tortilla Chips & Salsa	\$2.99 per person
Mini Pretzels	\$1.99 per person
Trail Mix	\$2.99 per person
Party Snack Mix	\$1.99 per person
Pita Chips & Hummus	\$3.99 per person
Premium Mixed Nuts	\$4.99 per person
Assorted Pastries	\$2.99 per person
Cinnamon Rolls	\$3.99 per person

### Beverages Priced By the Item

Bottled Water	\$1.99 each
Bottled Sparkling Water	\$2.99 each
Assorted Canned Soft Drinks	\$1.99 each
Pints of Milk	\$1.99 each

### Beverages Priced Per Person

Coffee (Reg. & Decaf.)	\$1.99 per person
Iced Tea, Lemonade or Punch	\$1.99 per person
Juice (Apple/Cranberry/Orange)	\$1.99 per person
Hot Chocolate	\$1.99 per person
Apple Cider (Hot or Cold)	\$2.99 per person

### Additional Details

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

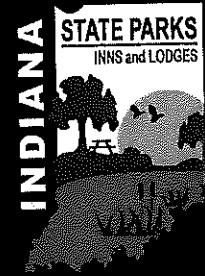
# BREAKFAST MENU

## MENU HIGHLIGHTS

Table Service: China, Flatware, Glassware

Starting Price: \$12.99 per person

Minimum Count: 20 People



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## CHOOSE ONE PLATED OPTION PER MEAL:

### CONTINENTAL PLATE \$12.99 PER PERSON

WHOLE FRESH FRUIT

BAGEL W/ CREAM CHEESE AND BUTTER OR MUFFINS WITH BUTTER

YOGURT SELECTION

REGULAR COFFEE, HOT OR ICED TEA, WATER

### HUNGRY HIKER PLATE \$16.99 PER PERSON

SCRAMBLED EGGS

BREAKFAST POTATOES

BACON OR SAUSAGE

CHOICE OF FRUIT, OATMEAL AND APPLES, OR ASSORTED DANISHES AND MUFFINS

COFFEE, HOT OR ICED TEA, WATER

### BISCUITS AND GRAVY \$14.99

BISCUITS AND GRAVY

SCRAMBLED EGGS

CHOICE OF FRUIT, OATMEAL AND APPLES, OR ASSORTED DANISHES AND MUFFINS

COFFEE, HOT OR ICED TEA, WATER

**MOST DIETARY RESTRICTIONS OR SPECIAL REQUESTS CAN BE MET, PLEASE ASK FOR AVAILABILITY AND PRICING.**

Multiple plate entrée requests will incur a \$2.00 per person surcharge for each additional entrée selected, \$1 per person for each additional side item.

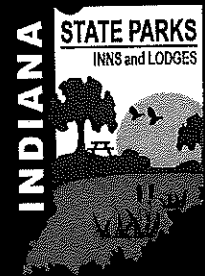
All food and beverage items are subject to a 20% service charge and all applicable sales taxes.  
All plated breakfast meals include Coffee, Tea, and Water. Assorted Juices can be added for an additional \$0.99 per person.

# APPETIZERS

## MENU HIGHLIGHTS

Table Service: Paper/Plastic Ware

Minimum Count: 25 People



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# APPETIZERS

## Hot Appetizers

Crispy Chicken Wings with Ranch and Blue Cheese Dressing	\$5.99 per person
Choice of BBQ, Buffalo, and Parmesan Garlic	
Quesadillas, Cheddar Cheese, Peppers & Onions, Tomato Salsa	\$3.99 per person
Park Slider, Angus Patty, Cheddar, Crispy Onions, BBQ Sauce	\$3.99 per person
Meatballs	\$4.99 per person
Choice of Italian or BBQ	
Stuffed Mushrooms, Sausage, Cheese	\$4.99 per person
Mac & Cheese Bites with Ranch	\$3.99 per person
Blistered Tomato Crostini with Whipped Herb Goat Cheese	\$3.99 per person
Asiago Potatoes, Baby Red Potatoes, Garlic, Asiago Cheese, Basil	\$4.99 per person
Grilled Shrimp Skewers with Sweet Chili Sauce	\$8.99 per person

## Cold Appetizers

Fresh Vegetable Platter with Ranch and Hummus	\$5.99 per person
Antipasti Skewers, Fresh Mozzarella, Tomato, Basil, Artichoke, Olive, Ham, & Salami	\$5.99 per person
Seasonal Fresh Fruit with Yogurt	\$3.99 per person
Finger Sandwiches	\$3.99 per person
Sugar Ham and Swiss Cheese, Chicken Salad, Tomato Cucumber	

## Additional Details

Items on this page must be ordered in conjunction with a meal unless total select equals \$20.99 per person or more. If the minimum number of persons is not met, a surcharge [(Minimum - Guaranteed) x \$10.00] will be added.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

# BUFFET OR PLATED DINNER MENU

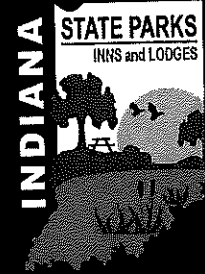
## MENU HIGHLIGHTS

Table Service: China, Flatware, Glassware

Starting Price: \$19.99 per person

Minimum Count: 25 People

Entrées: 1  
Salads: 1  
Vegetables: 1  
Starches: 1  
Bread: 1  
Dessert: 1



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## BEEF ENTREES

### Slow Cooked Slice Roast Beef

Tender slow roasted top round sliced and topped with rosemary Au Jus. Served with house made horseradish sauce.

\$22.99

### Prime Rib of Beef

Hand carved at a carving station, served with Au Jus and house made horseradish sauce

*Market*

### Braised Boneless Short Ribs

Tender Red Wine Braised Short Ribs  
Market

## VEGETARIAN & VEGAN ENTREES

### Veggie Shepherds Pie

Lentils, mushrooms, onions & veggies topped with fluffy mashed potatoes

\$21.99

### Stuffed Acorn Squash

*(Vegan Friendly)*

Stuffed with quinoa, onions, nuts and dried cranberries

## CHICKEN ENTREES

### Roasted Chicken

Seasoned Bone in Chicken, Oven Roasted with Fresh Herbs  
\$22.99

### Clifty Fried Chicken

Hand Breaded and Fried to a Tender Golden Brown  
\$22.99

### Grilled Breast of Chicken

Made your way. Choose from BBQ, Pesto, Blackened, or Lemon Herb  
\$22.99

## PASTA ENTREES

### Baked Lasagna

A Rich Tomato Sauce with Ground Beef Layered with Cheese and Lasagna Noodles and Baked to Perfection.  
\$21.99

*(Veggie Lasagna also available)*

### Fettuccini Alfredo

Fettuccini Noodles tossed in a rich Alfredo Sauce.  
\$19.99

*Add Broccoli for \$0.99*

*Add Chicken for \$1.99*

*Add Shrimp for \$2.99*

## PORK ENTREES

### Baked Ham

House baked and topped with Pineapple  
\$20.99

### Roasted Pork Loin

Juicy Roasted Pork Loin with Savory Herbs \$21.99

### BBQ Pulled Pork

Pulled Pork with a Sweet & Smokey BBQ Sauce. Served with brioche buns  
\$20.99

## SEAFOOD ENTREES

### Bourbon Glazed Salmon

Tender Salmon Filets with Sweet Bourbon Glaze  
\$24.99

### Fried White Fish Served

with Tartar Sauce  
\$20.99

### Baked Cod with Caper Butter

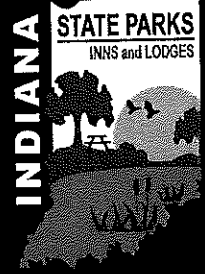
Flakey Baked Cod Seasoned and Topped with Capers  
\$23.99

### Additional Details

Multiple entrée requests will incur a \$2.00 per person surcharge for each additional entrée selected, each additional side will incur a \$1.00 per person surcharge.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.  
All dinner meals include Lemonade, Iced Tea and Water.

# SALAD, STARCHES, VEGETABLES & DESSERTS



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## SIDE SALADS

### Park House

Spring mix greens or iceberg mix, tomato, cucumber, shredded cheese, red onion, and croutons with your choice of two dressings. (House made ranch or bleu cheese, Italian, French, Raspberry vinaigrette, or Honey mustard)

### Caesar

Romaine lettuce tossed with parmesan cheese, seasoned croutons and creamy Caesar dressing.

### Cranberry Pecan

Spring mix greens, dried cranberries, candied pecans and crumbled applewood bacon. Served with raspberry vinaigrette dressing.

## BREADS

### Fresh Baked Rolls w/ Whipped Butter

### Garlic Herb Rolls

## STARCHES

### Mashed Potatoes with Gravy

### Macaroni & Cheese

### Roasted Potatoes

### Wild Rice Pilaf

### Roasted Sweet Potatoes

## VEGETABLES

### Country Style Green Beans

### Buttered Corn

### Roasted Asparagus

### Roasted Veggies

### Steamed Broccoli

### Glazed Baby Carrots

## DESSERTS

### Clifty Creek Cake with Caramel Pecan Sauce

### New York Style Cheesecake assorted flavors

### Assorted Fruit Cobbler

### Pecan Pie

### Sugar Cream Pie

### Gourmet Cookies & Brownies

### Lemon Crumb Bars

### Gourmet Cupcakes

### Additional Details

Some items may be subject to seasonal availability.

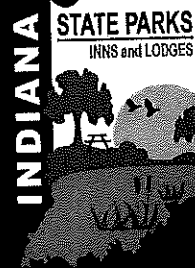
Some items may not be available based on the number of people to be served.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

# BULK ITEMS OPTIONS

If carry out or drop off these will include plates, eating and serving utensils and sauces. Extra sauces are additional.

If Clifty Staff drops off at site, it is a \$50 delivery fee added.



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## MEATS

Fried Chicken (32 Pieces)

\$59.99

Pulled Pork (per pound—  
feeds approximately 4)

\$12.99

Fried Catfish (10ea 5  
ounce pieces feeds up to  
10— one piece per per-  
son)

\$14.99

## ACCOMPANIMENTS

Yeast Rolls and Butter  
\$3.99 dozen

Brioche Buns \$5.99 doz-  
en

## STARCHES

**\$24.99 PER HALF  
PAN (FEEDS AP-  
PROXIMATELY 20)**

Mashed Potatoes with  
Gravy

Macaroni & Cheese

## VEGETABLES AND SALADS

Country Style Green  
Beans

Buttered Corn

Glazed Baby Carrots

Pasta Salad

Cole Slaw

Potato Salad

Broccoli Salad (Add \$4  
more)

## FINGER FOODS

**\$12.99 PER HALF  
PAN (FEED AP-  
PROXIMATELY 20)**

French Fries

House made Chips

Fried Mushrooms (Add  
\$5 additional)

Macaroni and Cheese  
Bites (add \$5 additional)

## DESSERTS

Per Dozen \$12.99

House baked Cookies

Gourmet Brownies

Per Half Pan (Feeds ap-  
proximately 15) 22.99

Fruit Cobbler

### Additional Details

Some items may be subject to seasonal availability.

Some items may not be available based on the number of people to be served.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.



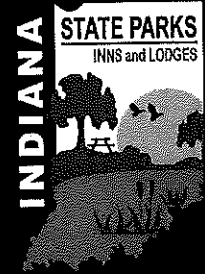
# ALCOHOLIC BEVERAGES

## MENU HIGHLIGHTS

Beverage Ware Plastic

Set-Up Fee \$150.00 per bar

Bar Minimum \$250.00



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## BAR OPTIONS

### Liquor

House Level Brands \$6.00 per drink  
Call Level Brands \$7.00 per drink  
Premium Level Brands \$8.00 per drink

### Bottled Beer

Domestic Level Brands \$4.00 per bottle  
Premium Level Brands \$5.00 per bottle

### Keg Beer

Domestic Level Brands: Budweiser, Bud Light, Coors Light, Miller Lite  
\$299.00 per keg  
Premium Level Brands *Call for Pricing*

### Wine

Chardonnay, Cabernet Sauvignon, Merlot, Moscato, White Zinfandel  
\$5.00 per glass  
\$22.00 per bottle

### Sparkling Wine

\$22.00 per bottle

### Sparkling Grape Juice

\$9.99 per bottle

### Soft Drinks

Coke, Diet Coke, Sprite  
\$1.99 each

### Additional Details

All Packages are per person based on the guaranteed count for four or five hours of service.  
Additional beverages may be purchased. Speak to your Sales Manager for more information.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

## PACKAGE OPTIONS

### Pop Package

Coke, Diet Coke and Sprite  
\$3.00 (4 hours)  
\$4 (5 hours)

### Beer & Wine Package

Domestic keg beer, brand chosen by the Inn, house brand wine and Sodas.  
\$23.00 (4 hours)  
\$27.00 (5 hours)

### Trails Package

House and call level brand liquors, domestic keg beer-brand chosen by the Inn, house brand wine and Sodas.  
\$23.00 (4 hours)  
\$27.00 (5 hours)

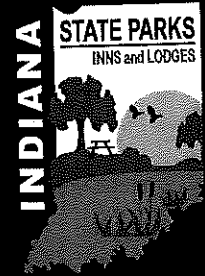
### Falls Package

House, call and premium level brand liquors, domestic keg beer-brand chosen by the inn, house brand wine, and sodas.  
\$31.00 (4 hours)  
\$36.00 (5 hours)

Call level liquors include but not limited to: Wild Turkey, Smirnoff, Bacardi rum, Cactus Jack Tequila, Gordons Gin

Premium level liquors include but not limited to: Jack Daniels, Tito's, Beefeater, Captain Morgan, Jose Cuervo

# BEVERAGE GUIDELINES



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## Cash Bar Option

Your guests will be charged for their choice of beverage. Bar minimum still applies.

## Host Bar Option

The bartender will tally all beverages served and the final total will be added to the final bill.

## Combination Bar Option

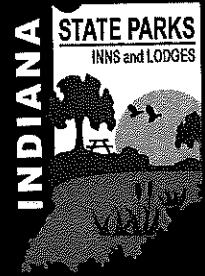
You may choose to offer some items to your guests in the form of a host bar while having some items offered on a cash basis.

## Beverage Policies:

- A set-up fee of \$150.00 per bar will be assessed. A minimum of one bar per 150 people is required. Additional bar setup will be applied for parties over 150 guests.
- All bars are subject to \$250.00 minimum in sales, if minimum is not met, a \$50 per hour bartender fee will be assessed.
- Bars are limited to a maximum of 5 hours and must conclude by 11:00 p.m.
- All host bar purchases and packages are subject to all applicable state and local taxes.
- All host bar purchases and packages are subject to a 20% service charge.
- Bar packages will be charged based on the guaranteed minimum count due 30 days prior to the date of the event, or the actual count, whichever is greater.
- Guests must be 21 years of age or older and be able to provide a valid I.D. to be served alcohol.
- The Inn reserves the right to refuse beverage service to any guest at the Inn's discretion.
- The Inn is the only licensed authority to sell and serve alcoholic beverages for consumption on premise. Any outside alcoholic beverages found in the banquet rooms will be confiscated.
- All alcoholic beverage service must remain in the contracted banquet space.
- Prices are subject to change, prices are not guaranteed until 30 days prior to event date.
- Any special orders for liquor, beer or wine will be charged for 100% of the amount ordered.
- Product availability is subject to change without notice.
- The Inn, without exception, will enforce all local, state and federal laws as well as all DNR and Inn's policies and procedures.

Additional Details

# RENTAL EQUIPMENT



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<b>Projector Package</b>	<b>\$100.00</b>	<b>Stage</b>	<i>based on availability</i>
LCD Projector		<b>Small Portable Screen</b>	<b>\$25.00</b>
Screen		<b>Large Portable Screen</b>	<b>\$30.00</b>
Projector Cart		<b>Standing Podium</b>	<b>\$25.00</b>
Power Strip/Extension Cord		<b>Table Top Podium</b>	<b>\$15.00</b>
<b>60" Smart TV w/Sound Bar</b>	<b>\$100.00</b>	<b>Flip Chart w/ Markers</b>	<b>\$25.00</b>
<b>Video Conference Package</b>	<b>\$50.00</b>	<b>Projector Cart</b>	<b>\$10.00</b>
USB Camera		<b>Power Strip</b>	<b>\$10.00</b>
USB Microphone		<b>Easel</b>	<b>\$10.00</b>
Table Top Tri-Pod		<b>Slide Advancer for Computer</b>	<b>\$10.00</b>
AV Connectors		<b>Cloth Linens</b>	<b>\$4.50 each</b>
<b>Wired Microphone</b>	<b>\$25.00</b>	<b>Napkins</b>	<b>\$0.50 each</b>
<b>Wireless Mic - Handheld</b>	<b>\$25.00</b>	<b>Chiavari Chairs</b>	<b>\$4.00 each</b>
<b>Wireless Mic - Lapel</b>	<b>\$25.00</b>		
<b>DVD Player</b>	<b>\$25.00</b>		

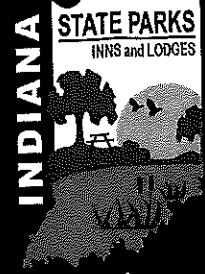
## Additional Details

All audio visual items are subject to a 20% service charge and all applicable sales taxes.

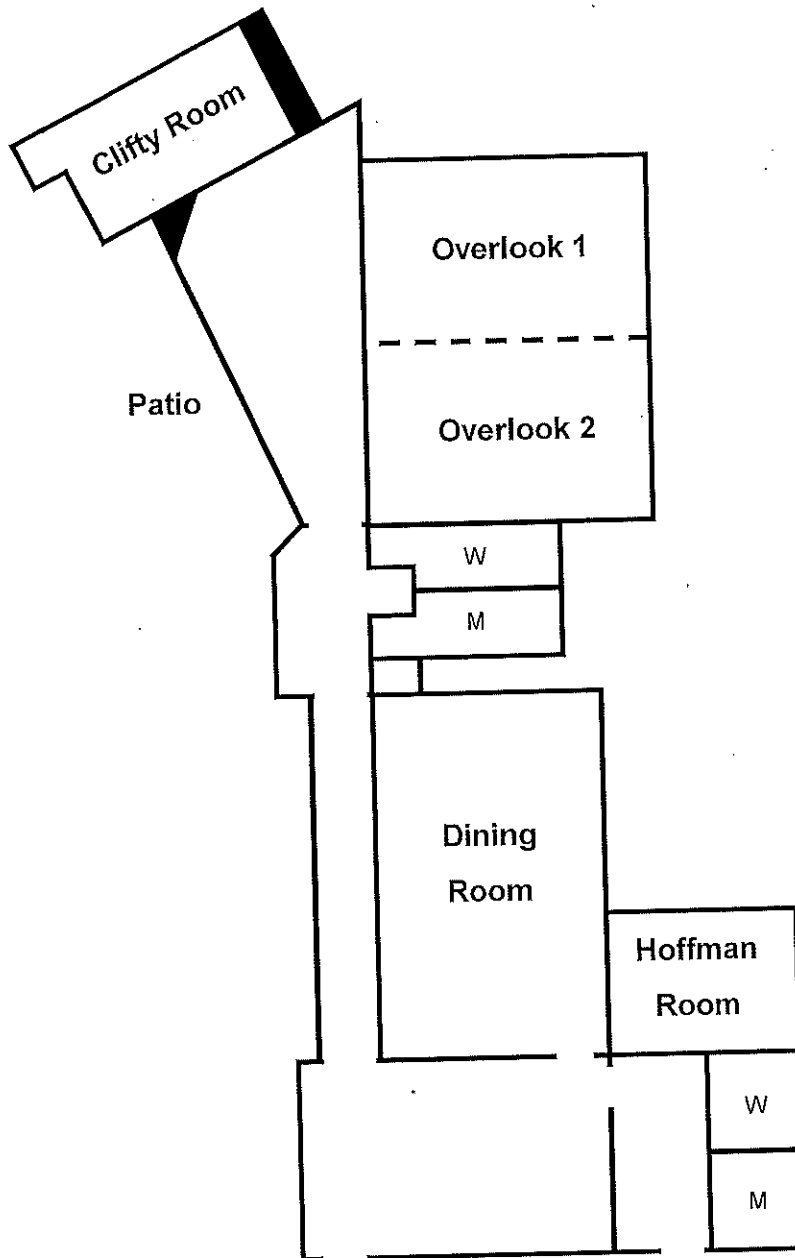
# CONFERENCE CENTER FLOOR PLAN

## HOTEL HIGHLIGHTS

- 71 Guest Rooms
- 7,000+ Square Feet of Meeting Space
- Fit Pit overlooking the Ohio River
- Lounges throughout the Inn
- Indoor Pool & Hot Tub
- The Falls Restaurant
- Game Room
- Gift Shop



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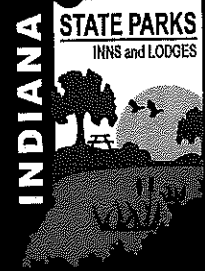


### Additional Details

Floor plan is not to scale and is only meant for informational purposes.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

# ROOM CAPACITIES

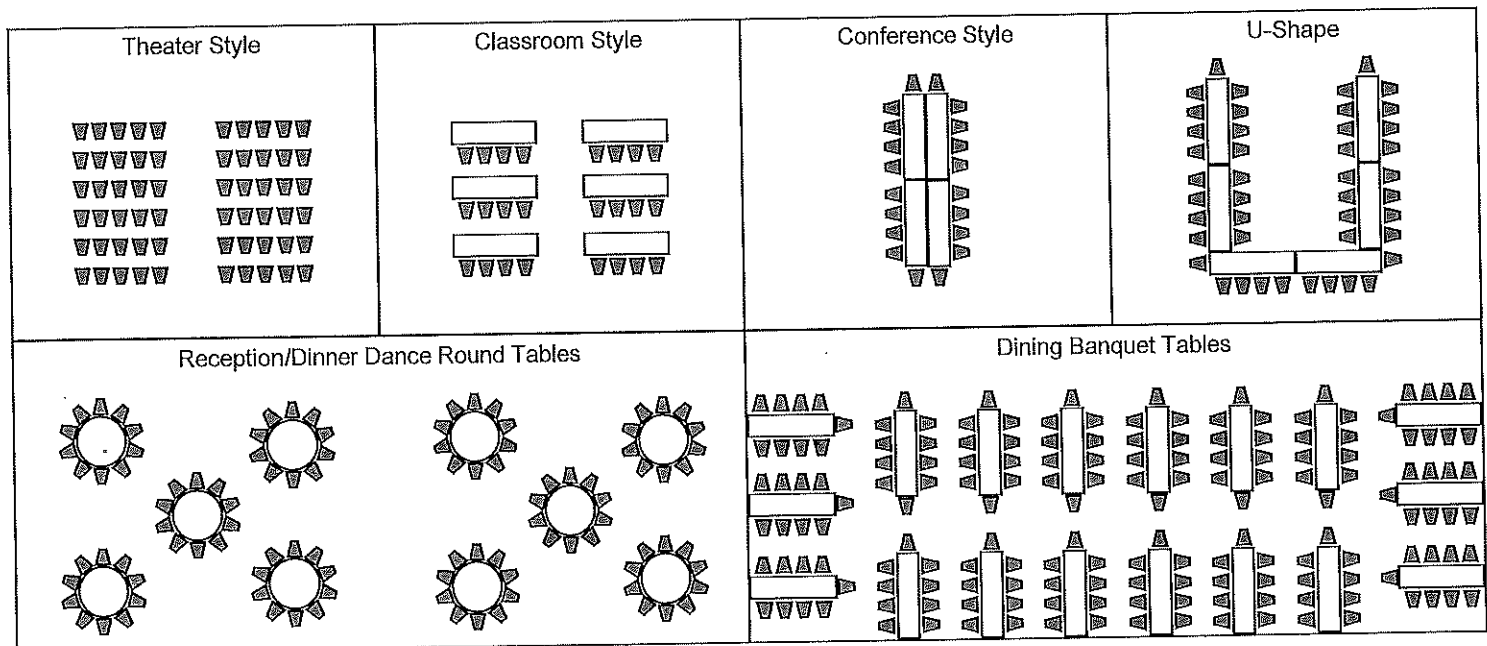


Memories made naturally.

Meeting Room	Theater	Classroom	Conference	Reception	Dining	Dinner/Dance	U-Shape	Width (Ft)	Length (Ft)	Total Sq. Ft.	Daily Pricing
Overlook 1&2	465 guests	200 guests	Up to 30 guests	300 guests	360 guests	200 guests	Up to 40 guests	60'	62'	3,720	\$1,500 - \$2,000
Overlook 1	200 guests	100 guests	Up to 30 guests	100 guests	170 guests	100 guests	Up to 40 guests	30	62	1,860	\$1,000 - \$1,250
Overlook 2	200 guests	100 guests	Up to 30 guests	100 guests	170 guests	100 guests	Up to 40 guests	30	62	1,860	\$1,000 - \$1,250
Hoffman	190 guests	60 guests	Up to 30 guests	60 guests	60 guests	50 guests	Up to 30 guests	32'	48'	1,536	\$150
Clifty	125 guests	50 guests	Up to 30 guests	50 guests	50 guests	40 guests	Up to 30 guests	22'	46'	1,012	\$250
Patio	70 guests	30 guests	Up to 20 guests	30 guests	30 guests	20 guests	Up to 20 guests	22'	26'	572	\$350

Total Sq. Ft. 7,280

\* Seating Inside/Outside



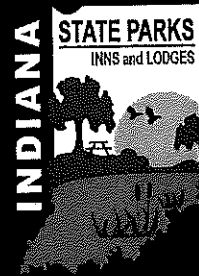
## Additional Details

Maximum capacities may not allow for such things as dance floors, buffet tables, bar service, presentation tables and other such items. Please contact the sales department for more information on room set-up.

All food and beverage items are subject to a 20% service charge and all applicable sales taxes.

# EVENT POLICIES

Page 1 of 2



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## Food & Beverage Service

It is the policy of the Inn that all food and beverage service in the banquet rooms must be purchased from the Inn. The only exception to this will be celebration cakes or equivalent (i.e. wedding cake or birthday cupcakes). If any outside food and beverage items are brought into the banquet rooms, the Inn reserves the right to remove the items and a **\$250 fee** will be added to the bill. It is the policy of Indiana State Park Inns, that no food or beverage items may leave the facility at the conclusion of the event.

## Alcoholic Beverages

Indiana State Law requires that all alcoholic beverages be provided and dispensed by the Inn's employees and bartenders. All bar service must conclude no later than 11:00 p.m., and may not exceed a total of five hours of service. Alcoholic beverage service may be denied to those who appear to be intoxicated and/or can not provide proper identification to show proof of age. Please note that the Inn follows all rules and laws as established by the Indiana Alcoholic Beverage Commission. Individuals not acting responsibly at an event will be asked to leave the premises. Indiana State Park Inns reserves the right to close the bar service if group is not acting responsibly. **NO** alcoholic beverage can be removed from the premises per Indiana State Park Inns policy.

## Meeting Rooms

The Inn assigns meeting rooms according to the anticipated number of guests. Should the number of guests increase or decrease, the Inn reserves the right to reassign meeting rooms accordingly. Fireworks, fog, glitter, birdseed, rice, fake flower petals or confetti are not allowed in the State Park or meeting room. Decorations may not deface any of the property. Candles can be used as centerpieces but the flame must be contained in an approved non-flammable container. Any damage to the meeting room facade, linens and/or equipment will be charged to the group that inhabits the meeting space.

## Deposit/Payment

The Inn requires an advance deposit on the room rental fee at time of booking along with a signed contract. The full payment of the balance due 14 days prior to the function. All individual guest rooms must have a deposit equal to the first night's lodging cost plus applicable taxes. Group room blocks will be notified of the amount of deposit needed to hold rooms. Functions will not be confirmed until the Sales Office receives the signed contract with deposit. Any incidental charges must be paid at the conclusion of your event. Any accounts to be billed must be established through the Sales office in advance of the event. All no shows will be billed to the master account for the first night's stay plus applicable taxes.

## Guaranteed Number

The Sales Office must receive a guaranteed number no later 30 days prior to the date of the scheduled banquet, the number may increase after that date, but cannot decrease. Any increase after 30 days will become the new guaranteed number and cannot decrease from that point. If no final number is received, the number indicated on the original agreement will be considered the correct number. If additional meals are served, they will be charged at the quoted price. Reduced or complimentary children's prices may not exceed 10% of the guaranteed number.

## Menu Selection

*Menu selections should be made no less than 30 days prior to the event to ensure availability of product.*

## Service Charge

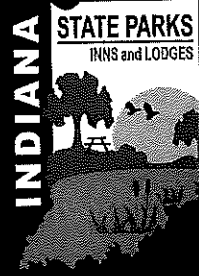
A 20% Service Charge will be applied to all food and beverage products purchased from the property.

## Multiple Entrees

Multiple plated entrée requests will incur a \$2.00 per person surcharge for each additional entrée selection. A surcharge does not apply for including one children's entrée and/or one vegetarian/vegan option.

# EVENT POLICIES

Page 2 of 2



Memories made naturally.

## Pricing

The hotel and restaurant cannot guarantee prices beyond 90 days prior to arrival. Prices do not include a service charge or tax. Room rates are established at time of booking and will be outlined on the contract. Current menu pricing will be communicated when menu selections are made, but not prior to 90 days of the event. All products and services will be charged all applicable federal, state and local taxes. In accordance with Indiana Tax Bulletin #10 Non-Profit groups are **NOT** Tax-Exempt for overnight rooms or food ordered. They are **ONLY** Tax- Exempt on meeting room rental. Please see the Sales Office for further details. A valid ST-105 Indiana Tax Exempt Certificate must be provided by any tax exempt organization. State agencies are exempt from paying any and all state and local taxes.

## Rooming List

A completed rooming list is required 30 days prior to arrival. Any additional rooms blocked and not assigned on the rooming list will be released for sale to the general public at this time. Check-in time is 4:00pm. We cannot guarantee early check-in. Guest will be accommodated as rooms become available. Check-out time is 11:00 a.m.

## Items Rented From Outside Vendors By The Booking Party

Indiana State Park Inns are not responsible for items rented from outside vendors, i.e. electronic equipment, furniture or decorations to be used during any wedding ceremonies, parties, dances, meetings or banquets. The booking party needs to make arrangements for setting up, storing and returning all such rented items. All such items are to be removed at the end of the event unless prior arrangements have been made with the Sales Office and proof of insurance has been filed.

## Room Changes/Flips

If a meeting room setup needs to be changed, due to changes by client after approval of floor plan and Banquet Event Order, there is a \$50.00 minimum fee that will be charged.

## Lost, Damaged or Stolen Merchandise

Indiana State Park Inns assume no responsibility for lost or stolen items in any area of the facility. Any items left at the property are not covered by the Inn's insurance. Any property left at the facility for 30 or more days becomes the property of the Inn/Lodge. Compensation for any lost, damaged or stolen merchandise belonging to the Inn/Lodge will be the responsibility of the booking party.

## Vendor Permits

Indiana State Parks reserves the right to approve any vendor selling merchandise while on property. A vendor permit is required and can be obtained by applying to the State of Indiana. Applications are available through the Sales Office. Proof of insurance must be provided and kept on file in the sales office.