

674 Stratford Road • Memphis, TN

Thank you for your interest in The Stratford

Prices are valid for 30 days from the quote date

BOOKING IS CONFIRMED UPON RECEIPT OF DEPOSITS AND A SIGNED CONTRACT

Tours are scheduled upon confirmation of event date, availability, and the fact we can accommodate the number of attendees based on your event layout and requirements.

BASE PRICING

\$2,000 Damage Deposit

\$2,500 Sunday - Thursday up to 6 hour maximum rental 8am - 2pm or 5pm - 11pm

\$5,000 Sunday - Thursday 6.5 to 12 hour maximum rental

\$8,000 Friday - Saturday up to 12 hour maximum rental (no ½ day rental available)

*Ticketed and multi-day, weekly, monthly or long term series are negotiable

6 HOUR MAXIMUM RENTAL PERIOD - Events end the latest at 11pm

*6 hour rental available Sunday - Thursday 8 am - 2pm or 5pm - 11pm

EXAMPLE

1.5 hour load in and set up

3 hour event (maximum)

1.5 hour tear down, load out and clean up

6 Hour Rental

12 HOUR MAXIMUM RENTAL PERIOD - Events end the latest at 11pm

*No 6 hour blocks available Friday and Saturday

EXAMPLE

5 hour load in and set up

5 hour event (maximum)

2 hour tear down, load out and clean up

12 Hour Rental

City of Memphis Noise Ordinance Sec. 9-68-4 RE: Amplified Sound states: "There will be no amplification of sound during the hours between 11:00 p.m. and 7:00 a.m."

Bars will close 30 minutes before the event ends. Music, bands, DJ's, speakers will end two hours before the end of your rental period or the latest at 11pm. House lights will come on two hours before the end of your rental period or at the latest at 11pm.

CAPACITY

250 Theatre style only, rows of seating

150 max sit down banquet

*Capacity may be less depending on seat arrangements and table placement.

THE STRATFORD ASSETS INCLUDED IN BASE PRICING

- 6 hours event planning including the layout diagram and timeline
- On site Stratford venue manager
- Indoor Room Setup of Stratford Assets
- 20 - 30" x 30"h or 30" x 42"h Tables
- 20 - 60" Round Tables
- 10 - 6' Banquet Tables
- 250 Banquet Chairs
- 1 Security Guard 1 hour before, during and 2 hours after the event for load out.

CATERING

You may choose caterers from our preferred list.

EVENT RENTALS and VENDORS

You may choose rental companies and vendors from our preferred list. *It is the client's responsibility to schedule vendor delivery and pickup times according to your event plan. Nothing may be left inside or outside overnight. Clients are responsible for vehicle towing and vendors' and guests' damages to the venue.

MUSIC

Base pricing includes your playlist played on the house audio system.

CLIENT REQUIREMENTS

Clients must be 21 years of age, submit a signed contract, rental and damage deposit(s), have a credit card on file, pay fees according to schedule by credit card, cashiers check or money order to confirm and maintain the booking.

A STRATFORD representative must be present at scheduled visits and during the rental period. No unscheduled visits. CLIENTS must hire an approved professional event coordinator or you may use one from The Stratford to oversee the event development, to direct the event production, adhering to the timeline, and to assure compliance by all.

CLIENTS may provide their own alcohol, but only servers with a valid TABC license, employed by a caterer or bar service on our preferred list can serve and tend bars. Clients and guests must observe Tennessee liquor laws.

Outside rental companies, DJ's, bands, vendors not on our list must be approved prior to booking. Scheduling and overseeing load-in, set up and strike of outside vendors is the responsibility of the CLIENT's event coordinator. Everything must be returned to its original state by the agreed upon time.

CLIENTS' credit card on file will be charged \$300 per hour billed in 30 minute increments for occupants inside or outside past the rental period. No supplies, rentals, or vehicles may remain overnight. CLIENT is responsible for the tow cost of vehicles left past the rental period.

CLIENT agrees to pay for loss due to theft, breakage, damage, or lost revenue created by use of the venue. This includes incidents caused by guests, vendors or anyone's use or misuse of The Stratford.

CLIENT is responsible for activities in violation of the agreement and applicable codes or ordinances of Law and Regulations of The City of Memphis, Shelby County, The State of Tennessee or the United States of America.

Please contact me via email should you have questions or require further information.

Thank you for your interest in The Stratford.

Regards,

Mamie Pike, Director
THE STRATFORD
674 Stratford Road
Memphis, TN 38122
901.699.4331
mamie@stratfordvenue.com