

DM EVENTS & CO
WEDDING PACKAGES



Silver

\$1,200

- ON BOARDING CONSULT CALL
- COMMUNICATION FROM THE DATE OF CONTRACT
- TIMELINE, START & END TIME SENT TO ALL VENDORS 2 WEEKS PRIOR
- TIMELINE CREATION & MANAGEMENT 2 MONTHS PRIOR TO WEDDING
- MONTHLY CHECK IN
- VENDOR RECOMMENDATIONS
- PRIMARY CONTACT FOR ALL VENDORS
- MANAGE VENDORS AND WEDDING PARTY
- DAY-OF SETUP / TEAR DOWN CEREMONY, COCKTAIL HOUR AND RECEPTION
- UP TO 12 HOURS OF EVENT MANAGEMENT
- EMERGENCY KIT ACCESS

Gold

\$2,400

- INCLUDES ALL SILVER SERVICES
- BUDGET CREATION & MANAGEMENT
- PLANNING CHECKLIST
- FLOOR PLAN DESIGN & CREATION
- ASSIST IN VENDOR SELECTION
- PINTEREST BOARD CURATION
- ADDITIONAL ASSISTANT PROVIDED
- VENUE WALK THROUGH
- REHEARSAL MANAGEMENT
- REGULAR CHECK-INS REVIEWING CHECKLIST FOR EACH MONTH
- TO KEEP PLANNING ON TRACK

Diamond

\$3,600

- INCLUDES ALL SILVER & GOLD SERVICES
- FINDING A VENUE
- CUSTOM PLANNING CHECKLIST
- BOOKING VENDORS
- CONTRACT MANAGEMENT
- MEETINGS WITH SELECT VENDORS
- COMMUNICATION WITH VENDORS
- INITIAL VENUE TOUR
- CREATING COLOR SCHEMES
- EVENT DESIGN
- HOTEL ROOM BLOCKING

www.dmeventco.com | 717-269-1079
dmeventco@gmail.com