



Kristin Jones Weddings Coordination Packages

Wedding Coordination (also known as Day-Of) \$1250

This package is for the Bride who wants to do most of the planning but is looking for help with the final details and wants to hand over the reins in order to have a stress-free day.

- Unlimited email and phone consultation
- Up to 4 planning meetings (in person or via video)
- Master timeline generation
- Venue walk through
- Vendor relations and communications including confirming contracts and coverage time
- Coordination of rehearsal
- Up to 12 hours on the day of including
 - * set up of personal decor
 - * point of contact for all deliveries and vendors
 - * ensuring vendors follow through with contract terms
 - * managing the timeline and events of the day
 - * collaborating with all vendors and on-site personnel
 - * distribute final payments and gratuities
 - * making sure all personal items are accounted for at the end of the night

Partial Planning and Day-Of Coordination \$1800

This package offers a bit more guidance and assistance throughout the planning process. Want someone else to do the leg work on finding a venue or narrowing down vendor choices as well as receive advice about how to make your day personal and the most enjoyable? Then this is the package for you!

- Unlimited email and phone consultation
- Up to 6 planning meetings (in person or via video)
- Master timeline generation
- Venue walk through
- Vendor recommendations to build out the remainder of your team, as needed
- Attendance at all vendor meetings including confirming contracts and coverage time
- Ceremony development (order of events, reading suggestions, reference materials)
- Budget analysis and tracking throughout planning process
- Coordination of rehearsal
- Up to 12 hours on the day of including
 - * set up of personal decor
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