

Updated: 9/9/2020

DAY OF COORDINATION (only)
Vendor scheduling and assistance at wedding and reception
Assistance organizing wedding party with attire, any issues of

- Assistance organizing wedding party with attire, any issues, positioning and timing
- Attendance of wedding rehearsals
- Create and manage schedule of vendor arrival, setup and tear down
- Provide light refreshments and water for wedding party before ceremony
- Assist with décor as needed
- Assist with any financial obligations pending for vendors
- Add \$75 for RSVP management
- Any rentals or décor materials will be an additional cost

## Gold Wedding Package

| 1-3 month planning and Day of Coordination. | \$975  |
|---------------------------------------------|--------|
| 3-6 month planning and Day of Coordination  | \$1050 |
| 6-12 month planning and Day of Coordination | \$1250 |

Day of coordination as described above, plus:

- Last minute schedule changes and assistance needed
- Attendance of fittings and tastings
- RSVP management
- Assistance with décor rental, appearance and planning
- Assistance with scheduling hotel stays for out of town guests as needed
- Assistance with purchase and distribution of invitations
- Last minute assistance with décor and rentals These items will be an extra cost with this package

\$850



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Package Details & Pricing

• Any other last minute details and confirmations

## Platinum Wedding Package.

| 1-3 month planning and Day of coordination. | \$1275 |
|---------------------------------------------|--------|
| 3-6 month planning and Day of coordination  | \$1375 |
| 6-12 month planning and Day of coordination | \$1600 |
| • Day of coordination as defined            |        |

- Vendor selection, scheduling, and budgeting
- Assistance with venue selection if not obtained
- RSVP management including travel arrangements for out of town guests
- Attendance of fittings and tastings
- Assistance with purchase and distribution of invitations
- Free gift of choice from Favor The Moment Weddings
- 30% off wedding accessories from Favor The Moment Weddings
- Rentals and décor materials are included with the pricing of this package

## <u>RSVP Management (only)</u>

- Assist in invitation design selection and vendor
- Create invitation list and put together invitation package
- Send our invitations and manage responses
- Assist in seating arrangements
- Assist in any reservations needed for out of town guests

## A la carte Pricing

| Assistance with vendor selection and timeline                     | \$450           |
|-------------------------------------------------------------------|-----------------|
| Limited day of coordination (vendor coordination only)            | \$575           |
| Limited day of coordination (bride/groom/guest coordination only) | \$475           |
| Décor rental assistance and set-up/arrangement only               | \$850           |
| Light Catering (appetizers, hors d'oeuvres)                       | Varies (\$450+) |
| (varies by guest quantity and food type)                          |                 |
| Consultation and online assistance/research                       | \$275           |

\$675